

**Resolutions of the Governing Body Meeting held on 14<sup>th</sup> September, 2017 at the  
Chairman's Chamber, Pratvay building, MCET at 3-00 PM**

Members Present:

1. Prof. Samir Baran Datta, Chairman, BOG, MCET.
2. Mr. Mafizuddin Mondal, Representative, MSD Zilla Parishad, Member, BOG, MCET.
3. Dr. Sukumar Mal, Nominee, MAKAUT, Member, BOG, MCET.
4. Dr. Manoj Kumar Mitra, Permanent Invitee, Member, BOG, MCET.
5. Dr. Abhijit Biswas, Nominee, DTE-WB, Member, BOG, MCET.
6. Mr. Biswajit Biswas, Faculty Representative, Member, BOG, MCET.
7. Mr. Somnath Chowdhury, Faculty Representative, Member, BOG, MCET.
8. Dr. Debasis Chakraborty, Principal (Acting), Member-Secretary, BOG, MCET.

Members Absent:

1. District Magistrate, Murshidabad.
2. Prof. Rabindranath Majumdar.
3. Mr. Jasimuddin Sarkar.
4. Mr. Badaruddin Sk.
5. Mr. Dipak Kumar Roy.
6. Educationalist nominated by AICTE Chairman from their panel of members.

The meeting was presided over by Prof. Samir Baran Datta, Chairman, BOG, MCET.

At the outset, all the members present in the meeting welcomed Prof. Samir Baran Datta as new Chairman of BOG, MCET and Dr. Sukumar Mal as Nominee of MAKAUT.

The Member-Secretary read out the resolution of the last BOG meeting held on 9<sup>th</sup> February, 2017 for confirmation and all the resolutions unanimously accepted with a modification that Dr. S. Mal, Nominee, MAKAUT will be in close association with the MAKAUT. In this context, Prof. Mitra suggested that the institution should follow the DTE-WB guidelines to conduct the meeting of BOG.

The agenda-wise discussion was taken up for consideration.

**AGENDUM-1**

Implementation and proper fitment of pay-scale of academic staff.

**RESOLUTION**

Principal placed the applications for the same of the following staffs:

- a) Mr. Chiranjeeb Roy, TA, Dept. of EE (*Applied for scale fitment for TA scale*)
- b) Miss Jimi Sahu, TA, Dept. of CE (*Applied for scale fitment for TA scale*)
- c) Mrs. Sushmita Sinha De, Librarian (*Applied for scale fitment for AP scale*)
- d) Mr. Somnath Sarkar, AP, Dept. of BSHME (HU) (*Applied for scale fitment for AP scale*)
- e) Mrs. Ujjaini Guha Acharyaa, AP, Dept. of BSHME (*Applied for consolidated pay hike*)

After a thorough discussion, the following decisions are taken:

- a) An appraisal report of the above mentioned staffs to be submitted by the concerned HODs to the Principal (Acting) by September, 2017.
- b) A committee comprising the following members is constituted to review the same
  - i) Chairman, BOG, MCET
  - ii) Mr. Anindya Bhattacharya, Asstt Registrar
  - iii) Dr. S. Mal, Nominee, MAKAUT
  - iv) Mr. Biswajit Biswas, Asstt Prof.
  - v) Mr. Somnath Chowdhury, Asstt Prof.

The committee will prepare a report within 30<sup>th</sup> September, 2017 so that the scale fixation/ pay hike can be implemented with effect from October, 2017 which will be disbursed in the month of November, 2017.

c) Recommendations:

- i) For Mr. Chiranjeeb Roy, Miss Jimi Sahu and Mrs. Sushmita Sinha De: Notional increment for the period of their service (after completion of probation period) with one booster equivalent to 3% of Basic Pay may be given to them. They cannot claim any arrear regarding this.
- ii) For Mr. Somenath Sarkar, AP (HU): He may be placed in AP scale but no additional increment in initial stage will be given.
- iii) For Mrs. Ujjaini Guha Acharyaa: She may be given a consolidated amount of Rs. 14000/- p.m. in addition to a 3% annual raise of pay in every year.

All these recommendations will come into effect from October, 2017 subject to the submission of the final report by the aforesaid committee which will be duly approved by the Chairman, BOG, MCET.

#### AGENDUM-2

PF contribution due from September, 2014 to November, 2015.

AND

#### AGENDUM-3

Arrear due (20% of Basic Pay from July, 2010 to November, 2011).

#### RESOLUTION

The PF committee of MCET is entrusted to settle with the PF office for the outstanding amount. The same committee is also entrusted to go through all the bank accounts of MCET from the genesis to till date and to find out the financial status of the college so that the pending issues related to PF and Arrear can be sorted out within November, 2017 based on the same financial report.

In this connection, Principal (Acting) placed two letters in the meeting: one from District Magistrate, MSD and Sabhadhipati, MSD Zilla Parishad and the other from Vice Chancellor, MAKAUT.

It is resolved that the Chairman, BOG will request the Chairman, Society of MCET & HRD to have a compiled audited report of MCET, Banjetia since inception to present date at the earliest so as to know the economic status of the college which is urgently required to comply with the enquiries of

District Magistrate, MSD and Sabhadhipati, MSD Zilla Parishad as well as to address the chartered demands placed by the faculty members.

After thorough discussion it is resolved that the Principal (Acting) is authorized to write suitable letters to District Magistrate, MSD and Sabhadhipati, MSD Zilla Parishad as well as Vice Chancellor, MAKATI informing the actions taken so far.

#### AGENDUM-4

Hike of DA

#### RESOLUTION

The BOG members accepted in principle the necessity of the hike of DA in the present socio-economic scenario.

This agenda will be discussed in the next BOG meeting after getting financial report from the Society of MCET & HRD.

#### AGENDUM-5

Implementation of Service Rule

#### RESOLUTION

The Service Rule of the institute is expected to be published within November, 2017 duly signed by Secretary of the Society. The following points of the draft copy are to be rectified:

- a) Maternity leave will be as per State Govt. norms.
- b) Termination of Faculty on the basis of Departmental closure will be withdrawn.
- c) Gratuity will be implemented in accordance with the advice of Law Cell.

#### Miscellaneous

Few miscellaneous agenda placed by the Principal (Acting) were taken up for discussion.

- a) Re-open of admission of Dept of AEIE: It is decided unanimously the admission of dept. of AEIE will be reopened from 2018-19 session with 30 or 60 intakes whichever is applicable. In this regard a committee is constituted with the following members:
  - i) Principal (Acting), MCET.
  - ii) Mr. Anindya Bhattacharya, Asstt. Registrar, MCET.
  - iii) Mr. Sujoy Mukherjee, AP & HOD, Dept of AEIE.
  - iv) Mr. Tuhin Subhra Sarkar, AP, Dept of AEIE.

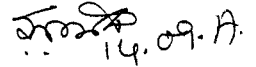
This committee will take necessary steps to materialize the issue before the next BOG meeting.

- b) Divisional Fire Officer, MSD Division, WB Fire & Emergency Services, C. R. Das Road, Berhampore, MSD, recommended fire safety measures for existing construction of G+4 storied Educational Building of MCET (vide memo no. FES/MSD/66/2017 dated 05.05.2017) for Fire safety of the Institute. This matter was placed in the GB meeting and the Chairrman, GB, suggested calling the concern person for further discussion.
- c) The application of Mr. Dabiruddin Ahmed is unanimously considered for extension of further One year.

- d) The prayer of Sri Kaushik Bhattacharya is considered unanimously.
- e) The prayer of Sri Prakash Roy is considered unanimously.  
The remuneration of Sri Kaushik Bhattacharya and Sri Prakash Roy will be finalized by the Principal Acting in consultation with and approval of the Chairman, BoG, which will come into effect from September, 2017.
- f) The prayer for tuition fees waiver submitted by Sri Shibsankar Ghosh, father of Subham Ghosh, student of 2<sup>nd</sup> year CE of this institute is considered 50% waive for this current semester (3<sup>rd</sup> Sem. 2017) in particular.
- g) The prayer for tuition fees waiver submitted by Sri Ramkrishna Mukherjee, father of Susmita Mukherjee, student of 4<sup>th</sup> year CE of this institute is considered 50% waive for this current semester (7<sup>th</sup> Sem. 2017) in particular.
- h) The application of the non-teaching non scaled staffs for the pay scale fitment was placed by Principal Acting and unanimously decided the issue is deferred to the next BoG meeting and discussion can be done after getting financial report of MCET.
- i) Other issues are deferred to the next BOG Meeting.

It is expected unanimously by the BOG members to convene the next BOG meeting in the month of November, 2017.

Since there was no other point to discussion, the meeting ended with a vote of thanks to the chair.

  
14.09.17

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Prof. Samir Baran Datta,  
Chairman, BOG, MCET